



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

National HR & Payroll Office  
National Ambulance Service  
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## **Notice NAS Staff**

### **Re Staff Transfers (Policy NASWS015)**

**The application form is available on the NAS page of the HSE Website or from your Line Manager**

All grades of staff encompassed under Staff Transfer Policy (NASWS015) are advised that the Transfer system will open for applications from Monday 26<sup>th</sup> October, 2020 to Sunday 22<sup>nd</sup> November, 2020. One can submit their application form by email to [nashr@hse.ie](mailto:nashr@hse.ie) or by post to the address above to arrive **no later than midnight on 22<sup>nd</sup> November, 2020**. Applications under the above policy will not be accepted after the closing date.

Applicants who were removed from the Transfer list will need to reapply for inclusion on the next Transfer List. Please ensure you only select a preference you intend to accept.

Please note the following:

- **Please read the revised attached policy document due to the changes within, before applying for panelling or to remain on the national transfer database.**
- **Each applicant will receive a verification email on receipt of their application**

All offers will be in accordance with the criteria set out in the policy. We intend to produce one list which will be valid for staff transfers from 1<sup>st</sup> January, 2021 to 30<sup>th</sup> June, 2021. Therefore no changes to preferences etc. will be valid or applied from 1<sup>st</sup> January, 2021

#### **IMPORTANT**

**With anticipated recruitment activity this year, all persons with a profile on the national transfer database must notify NAS HR of changes to their Grade or Clinical Qualification immediately, so this can be recorded for transfer purposes.**